



Brittany Hunter <hunterb@cua.edu>

---

## Dean's Office Monthly Check-In

1 message

---

**The Office of the Dean: School of Arts and Sciences** <sas-dean@cua.edu>  
Reply-To: "The Office of the Dean: School of Arts and Sciences" <sas-dean@cua.edu>  
To: hunterb@cua.edu

Mon, Mar 4, 2024 at 8:33 AM

[View this email in your browser](#)

THE CATHOLIC  
UNIVERSITY  
OF AMERICA



---

School of Arts and Sciences



## From the Dean's Desk

*Volume 1: March 2024*

Welcome to the first edition of the Dean's monthly newsletter! We encourage you to check out the faculty resources page where we will continue to link past and future announcements.

## Arts and Sciences Updates

### Undergraduate

- Lisa O'Quinn is finalizing a partnership with the Holy See that will allow two of our students to serve as interns for the Mission to the Holy See in the fall of 2024. She has also worked with the American Women for International Understanding (AWIU) to develop internships for two students. In addition, AWIU has expressed interest in hosting their fall symposium that highlights careers in international relations at Catholic University
- Lisa is also cultivating relationships with Catholic Charities Migration and Refugee Services and an alumnus from Deloitte to provide a referral source for jobs and internships.
- We are collaborating with CACS in internship posting and tracking that will enable us to have a record of all internships across the School of Arts and Sciences as well as reach out and build relationships with employers.
- Our team continues to work with departments, Tech Service, and Enrollment Support to refine the one-page Degree Audit Report. The reports have improved significantly over the last year; we're grateful for your support in this endeavor.
- We continue to provide advising support and degree audits, especially for seniors who plan to graduate in May.
- We have begun planning the May Undergraduate Diploma Ceremony for the School of Arts and Sciences.
- We are conducting an ongoing review of office procedures, including continuing to streamline paperwork and move operations online, design better forms, and use Cardinal Success to facilitate better communication regarding students. Of special interest to us is streamlining submission of findings of academic dishonesty. We welcome any suggestions on this front.
- We have put together the Academic Dishonesty and Failing Grade Appeals committees and overseen those processes. We are thankful to the faculty who have agreed to serve on those committees, particularly at a moment when instances of academic dishonesty are increasing.
- We are working with the Communications and Admission office on undergraduate recruitment, including participating in eight admission events and refining communication strategies. Deposits are slightly up from this time last year despite the FAFSA being delayed.
- Developed a program for offering one-credit courses during the spring semester. Encouraged faculty to create experiential and experimental courses that helped students adapt to college, explore new interests, and have dynamic, engaging, distinctive learning opportunities. We offered 4 of these during the spring 2024 -- thank you to the faculty who are teaching them.
- Our office provided logistical support for the Cornerstone and Bridge programs. We're grateful to the faculty whose efforts make each program so successful!
- Provided support and publicity for multiple interdisciplinary events during the fall and spring semester.

### Assessment

- Workshop 1 for the Program Review Project is complete. Departments reviewed the degree audits for UG programs, submitted a sample/ recommended advising sequence, and completed a spreadsheet of Program Learning Outcomes with corresponding assessments. Thank you to all the Chairs, DUGS, and faculty who took the time and care to submit the requested information. This

was the first phase of reviewing programs to build the foundations for curriculum outcomes maps for each major which will be the focus of Workshop 2 for the Program Review Project.

- Cindy Sanders, AD for Assessment, will be creating the maps for each UG program based on the information submitted for Workshop 1 for each department to review. Details for Workshop 2 will be presented to Department Chairs in the Academic Council meeting February 27th and shared with DUGs via email the same day.

#### Finance & Administration

- As we near the end of the Fiscal Year, communication was sent at the end of January regarding all Fund 18, 19, 20, and 31 spending plans and expectations. Thank you as always for your stewardship surrounding departmental funding as we align to the overall University's end of fiscal year deadlines.
- Additionally, our Joint Workshop: Sharing Academic Support was held with the School of Engineering to understand and share best practice amongst Chairs and Academic Coordinators. We thank those who attended and participated in this important and fruitful discussion

#### Faculty

- Three new growth programs are now approved and accepting applications. All three received Fund 12 status, which marks the return of Fund 12 to the School.
- We kept staff salary within the School despite the elimination of five positions in total. We engaged in a comprehensive position description revision for these positions to justify increases. We laid down a path for promotion for Academic Coordinators, made professional development money available to all Academic Coordinators, and set down new benchmarks for staff salary that are significant improvements on the old salaries. We have begun a series of trainings and conversations among Academic Coordinators to strengthen cooperation across units.

#### Advancement

- The Arts and Sciences Annual Funds are tracking 19% ahead of last year at this time.
- We are preparing for Founders Day April 10, 2024 and School of Arts and Sciences Board of Visitors will be on campus April 11-12, 2024

#### Program Announcements

I'm delighted to announce that Dr. Richard Anthony (Tony) Gallenstein has accepted the position of Director of the Master in Public Policy (MPP). Dr. Gallenstein graduated with his Ph.D. from Ohio State University in 2017 and joined the faculty in the Department of Economics at Catholic University of America (CUA) that same year. Dr. Gallenstein is a development and behavioral economist whose research focuses on identifying mechanisms for improving farmers' access to credit and effective risk management tools in sub-Saharan Africa. His research also explores the implications of economic inequality on

perceptions of fairness and group cooperation. Dr. Gallenstein teaches courses in the Department of Economics including Principle of Microeconomics, Experimental Economics, Applied Econometrics, and Big Data for Economists.

We are thrilled to be introducing this exciting new program in the Fall of 2024!

---

## What's Happening in Arts and Sciences?





**THE CATHOLIC UNIVERSITY OF AMERICA**  
School of Arts and Sciences



Would you like to see your class/event highlighted? Please fill out the form [here](#).



THE CATHOLIC  
UNIVERSITY  
OF AMERICA



---

School of Arts and Sciences

*Copyright (C) 2024 Catholic University of America. All rights reserved.*  
You are receiving this email because you opted in via our website.

Our mailing address is:  
Catholic University of America 620 Michigan Ave NE Washington, DC 20064-0001 USA

Want to change how you receive these emails?  
You can [update your preferences](#) or [unsubscribe](#)

