



Application for a MINOR / CERTIFICATE

The Undergraduate Dean's Office will retain this form until you graduate.

The completion of a Minor/Certificate is recorded on the student's permanent transcript.

NAME : _____ ID: _____

MAJOR(S): _____ Email: _____

EXPECTED GRADUATION DATE: _____

I hereby request transcript recognition of a Minor / Certificate in the following program:

Print name of minor / certificate

- I understand that the minimum requirements include the successful completion of the department-approved sequence of six or seven courses, as stipulated in the Arts and Sciences [Advising Handbook](#) for the current year.
- I understand that no pass/fail courses and no more than two off-campus courses may count toward this minor / certificate. I further understand that substitutions for required courses will be approved only in extraordinary circumstances.

Student Signature

Date

Submit completed form to the Undergraduate Office in 107 McMahan Hall or as-ugprogramsoffice@cua.edu